

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



August 5, 2004

CSSIN LETTER: 04-19

ALL IV-D DIRECTORS
ALL COUNTY ADMINISTRATIVE OFFICERS
ALL BOARDS OF SUPERVISORS

SUBJECT: STATE OF COLORADO WEB ACCESS

The purpose of this letter is to inform you that case status information is now available on the State of Colorado Child Support Enforcement website. Anyone who does not already have a User ID and a Password for the State of Colorado website, should sign up for access. The attached Disclosure Limitations form (Colorado Disclosure Limitations Form.pdf) should be completed and faxed to Paula Brown, State of Colorado Division of Child Support Enforcement, Interstate Unit, at (303) 866-4359. Ms. Brown's phone number is (303) 866-5330. The link to the State of Colorado Child Support Enforcement website is:

<http://www.childsupport.state.co.us/home/indexIndex.jsp>

In addition to the Disclosure Limitations form, informational material is attached (Colorado CSE Website Information.pdf) describing how to access the website. Also attached are samples of the case status information that is available.

If you have any questions or concerns regarding this matter, please contact Beth Fife, Chief of the Policy Branch, at (916) 464-5055.

Sincerely,

On behalf of
SANDRA O. POOLE
Deputy Director
Child Support Services Division

Enclosure

Reason for this Transmittal

- ☐ State Law or Regulation Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Change
- ☐ Clarification requested by One or More Counties
- ☒ Initiated by DCSS

WARNING

DISCLOSURE LIMITATIONS

Unauthorized disclosure, printing, or publishing of any Federal return or return information, or any information therefrom, is punishable by fine up to \$5,000 or imprisonment up to 5 years, or both, together with costs of prosecution. See Sec. 7213 of the Internal Revenue Code (IRC) and 18 U.S.C. Sec. 1905. A person authorized to access IRS returns or return information can be prosecuted under the federal "Anti-Browsing" Law, see IRC Sec. 7213A, if the information was accessed without a "need to know". The offense constitutes a federal misdemeanor punishable by not more than 1 year in prison, or a \$1,000 fine, or both, plus cost of prosecution. In addition, IRC Sec. 7431 provides for civil damages of not less than \$1,000 per violation for unauthorized disclosure of such information, together with costs of prosecution.

It is unlawful for any person to willfully offer any item of material value in exchange for any return or return information and to receive as a result of such solicitation any such return or return information. Such action is punishable by fine up to \$5,000 or imprisonment up to 5 years, or both, together with costs of prosecution. See Sec. 7213 of the IRC and 18 U.S.C. Sec. 1905.

Section 6103 (1) (8) of the IRC permits the SSA to disclose tax return information to IV-D agencies subject to the same restrictions on disclosure above.

I acknowledge that I am aware of the above civil and criminal liabilities.

Name (please print)

Date

Signature

I am an employee of _____

Address

City, State (Country) ZIP

Phone

Fax

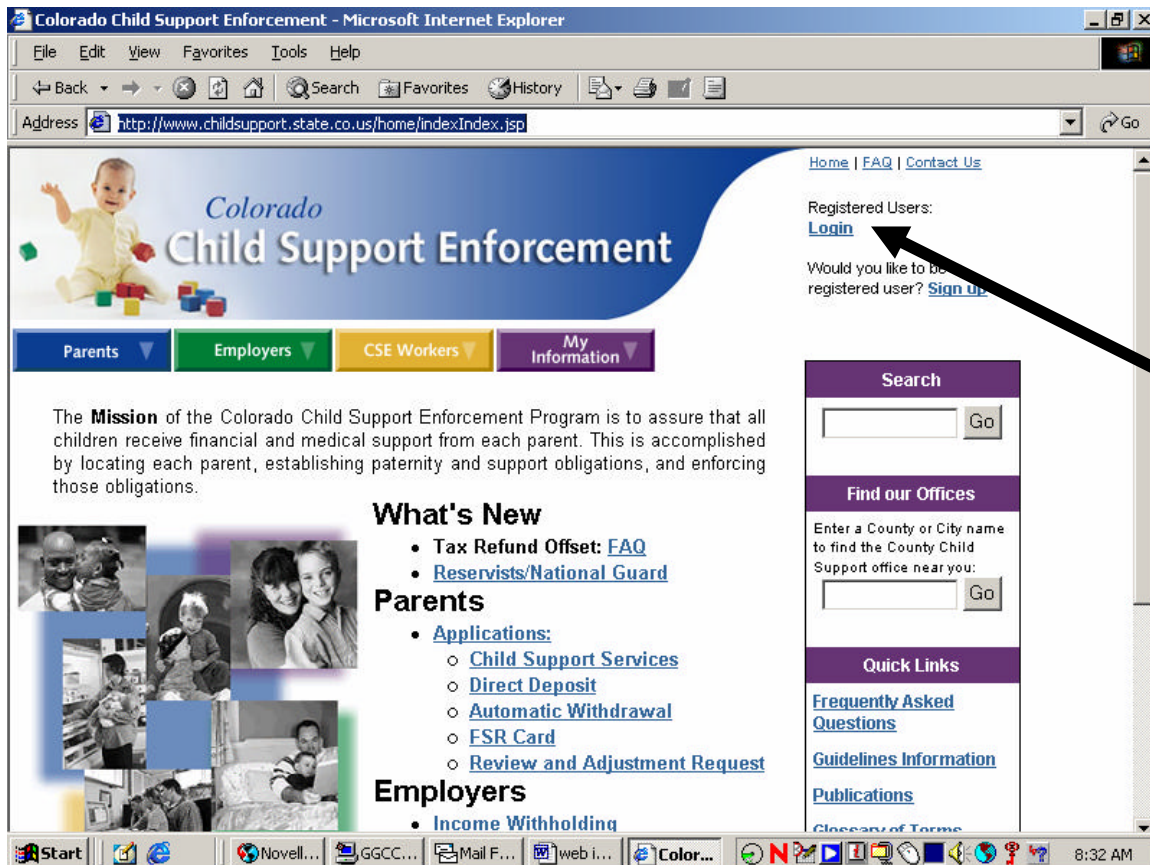
5 digit FIPS CODE

E-mail

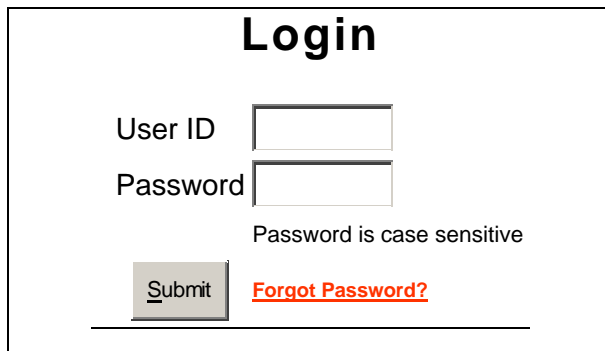
Please fax completed form to: Paula Brown, 303.866.4359

COLORADO CHILD SUPPORT ENFORCEMENT WEBSITE

Welcome to the Colorado Child Support Enforcement website! Colorado's website provides information on our program to the general public as well as specific case information to obligees, obligors, and other states' child support enforcement workers. The real-time data comes directly from our child support enforcement system. Now that you have your login and password, go to our website at <http://www.childsupport.state.co.us> to begin using the site. This URL address will take you to our homepage:



To login, click on the Registered Users Login link in the upper right corner of the screen. This will take you to the Login screen:



The login screen is titled "Login" in a large, bold, black font. Below the title, there are two input fields: "User ID" and "Password". The "Password" field has a small note next to it that says "Password is case sensitive". Below the input fields, there is a "Submit" button and a link that says "Forgot Password?" in red text. The entire form is enclosed in a black border.

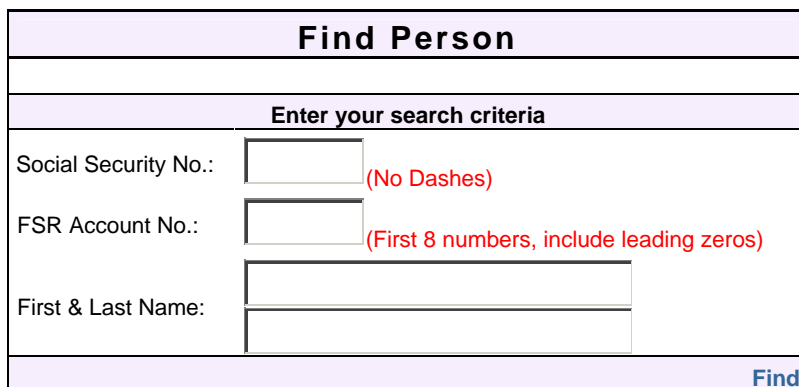
Enter your User ID. (This is not case sensitive.)

Enter password. (This is case sensitive.) Click on submit.

If the User ID and password are accepted, you will be taken to the next screen. If not accepted, you will get the following error message:

Login Error - Invalid Username or Password

The next screen allows you to look up **either** the obligee **or** obligor.



The "Find Person" form has a purple header with the title "Find Person". Below the header, there is a section titled "Enter your search criteria". This section contains three input fields: "Social Security No.:" with a note "(No Dashes)", "FSR Account No.:" with a note "(First 8 numbers, include leading zeros)", and "First & Last Name:". At the bottom right of the form, there is a "Find" button. An arrow points to the "Find" button.

Enter the social security number, FSR account number (which other state workers usually do not have), or first and last name.

Click Find.

The results of the search will display in the upper section of the box or another search can be done in the lower section of the box..

PLEASE NOTE: If our system does not have a social security number for a party, that party will not be accessible through the website and will not be included in the results of a search.

| |
|--|
| Other State Workers Resources |
| Colorado Revised Statutes |
| Interstate Contact Information |
| Find Person |
| Parent Resources |
| Account Summary |
| Payment History |

| Find Person | | | |
|-----------------------------------|------------------------------------|--|----------------------|
| Results | | | |
| SSN | DOB | Name | |
| 999999999 | 02/03/1950 | Mickey Mouse | View |
| 888888888 | 01/07/1956 | Mickey Mouse | View |
| 777777777 | 02/15/1962 | Mickey Mouse | View |
| Enter your search criteria | | | |
| Social Security No.: | <input type="text"/> | (No Dashes) | |
| FSR Account No.: | <input type="text"/> | (First 8 numbers, include leading zeros) | |
| First & Last Name: | <input type="text" value="Micky"/> | | |
| | <input type="text" value="Mouse"/> | | |

Confirm by social security number and/or date of birth that you have found the correct person; then click view to see the case record.

| |
|--|
| Other State Workers Resources |
| Colorado Revised Statutes |
| Interstate Contact Information |
| Find Person |
| Parent Resources |
| Account Summary |
| Payment History |

| | |
|----------------------------|-----------------------------|
| Obligee: | Minnie Mouse |
| Obligor: | Micky |
| FSR Account Number: | 07777772-01 |
| IVD Case Number: | XX-219958-00-2-A |

| Account Summary |
|---|
| Monthly Child Support Due |
| Total Current Monthly Support \$510.58 |
| Last Payment Sent out by FSR |
| Check #8469725 was issued on 04/19/2004 in the amount of \$35.33 . |
| If you do not receive the check within 7 days, contact FSR Customer Service . |

| Disclaimer |
|--|
| This case and financial information may not reflect recent modifications to your support order. This is not considered to be a legal document. It is provided only for your information. For an official record of your payments and balances owed contact your county child support enforcement unit. |

The case record displays the most recent activity. To see the full payment history, click on Payment History on the menu on the left side of screen.

| History of Payments Sent | | |
|--------------------------|---------------------------|--------|
| Page No. 1 | Next Page | |
| Date Issued | Warrant No. | Amount |

| | | |
|--------------------------|----------------|---------------------------|
| 4/19/04 | 8469725 | \$35.33 |
| 4/14/04 | 8461296 | \$64.67 |
| 4/14/04 | 8461296 | \$510.58 |
| 3/23/04 | 8395458 | \$25.58 |
| 3/16/04 | 8377443 | \$74.42 |
| 3/16/04 | 8377443 | \$179.08 |
| 3/4/04 | 8339065 | \$331.50 |
| 12/4/03 | 8103873 | \$510.58 |
| 12/4/03 | 8103873 | \$2,489.42 |
| 11/28/03 | 8092533 | \$510.58 |
| 11/28/03 | 8092533 | \$100.00 |
| 8/22/03 | 7840113 | \$100.00 |
| 8/22/03 | 7840113 | \$218.08 |
| 8/12/03 | 7811816 | \$292.50 |
| 6/18/03 | 7669788 | \$99.42 |
| 6/18/03 | 7669788 | \$510.58 |
| 5/29/03 | 7612719 | \$100.00 |
| 5/29/03 | 7612719 | \$43.74 |
| 5/19/03 | 7584726 | \$466.84 |
| 1/22/03 | Direct Deposit | \$141.48 |
| Page No. 1 | | Next Page |

In this case, the search was for the obligee, so the payments disbursed to the obligee will be displayed.

If the search is done for an obligor, the Payment History will be shown.

| Payment History | | | |
|--------------------------|---------------------------|------------|-----------------------|
| Page No. 1 | Next Page | | |
| Date Received | Check No. | Amount | Source |
| 4/16/04 | 00023603 | \$35.33 | Employer |
| 4/13/04 | 00023594 | \$575.25 | Employer |
| 3/22/04 | 00023447 | \$25.58 | Employer |
| 3/15/04 | 00023390 | \$253.50 | Employer |
| 3/3/04 | 00023348 | \$331.50 | Employer |
| 12/3/03 | 00089480 | \$3,000.00 | Direct Payment |
| 11/26/03 | 00022782 | \$610.58 | Employer |
| 8/21/03 | 00022323 | \$318.08 | Employer |
| 8/11/03 | 00022207 | \$292.50 | Employer |
| 6/17/03 | 00010407 | \$610.00 | Direct Payment |
| 5/28/03 | 00021948 | \$143.74 | Employer |
| 5/16/03 | 00021916 | \$466.84 | Employer |
| 1/21/03 | 00079829 | \$141.48 | Financial Institution |
| 1/7/03 | CASH | \$610.00 | Direct Payment |
| 3/20/01 | 00017765 | \$591.50 | Employer |
| 2/26/01 | 00017625 | \$47.52 | Employer |
| 2/22/01 | 00017621 | \$563.06 | Employer |
| 1/29/01 | 00017434 | \$610.58 | Employer |

| | | | |
|-------------------------------|----------|---------------------------|-------------------------------------|
| 12/11/00 | 00017194 | \$610.58 | Employer |
| Page No. 1 | | Next Page | |
| Select Account or Case | | 02139582 ▼ | <input type="button" value="View"/> |

The drop-down menu and View button at the bottom of the payment history allow you to select a different case for this party, if necessary.

If you wish to search for another person, click on Find Another Person in the upper right hand corner of the screen or on Find Person on the menu on the left side of the screen.

CASE STATUS

After logging into the Site and selecting a case, you can view case status information.

Click on Case Status on the left side of the page.

| Parents ▼ | Employers ▼ | CSE Workers ▼ | My Information ▼ |
|--|---------------------------------------|---------------------------------------|-------------------------------------|
| Case Status | | | |
| Obligor DANIEL XXXX | Status | C - Current support due | |
| Obligee MARCIA | Category | 1 - Payment received this month | |
| FSR Account No. xxx39582 | Dependent Health Insurance | R - Obligee must provide | |
| Account Summary | Enforcement Remedies | | |
| Payment History | Referred to Credit Reporting Agencies | | |
| IVD Case No. xx-219958-44-2-A | Referred for Federal Tax offset | | |
| Case Status | Referred for State Tax offset | | |
| Your Case Technician | | | |
| D. BARAJAS L.IV phone: (303)227-2233 | | | |
| Select Account or Case | | <input type="text" value="02139582"/> | <input type="button" value="View"/> |
| Disclaimer | | | |
| This case and financial information may not reflect recent modifications to your support order. This is not considered to be a legal document. It is provided only for your information. For an official record of your payments and balances owed contact your county child support enforcement unit. | | | |
| Other State Workers Resources | | | |
| Colorado Revised Statutes | | | |
| Interstate Contact Information | | | |
| Find Another Person | | | |
| Search | | | |
| <input type="text"/> <input type="button" value="Go"/> | | | |
| Find our Offices | | | |
| Enter a County or City name to find the County Child Support office near you: | | | |
| <input type="text"/> <input type="button" value="Go"/> | | | |
| Quick Links | | | |
| Frequently Asked Questions | | | |
| Guidelines Information | | | |
| Publications | | | |
| Glossary of Terms | | | |
| Forms/Applications | | | |
| Be a Fan of Your Kid | | | |
| Colorado Revised Statutes | | | |
| Child Support in Other States | | | |
| Do you like our | | | |

The information provided is:

Status: C = Current **Support Due**

A= Arrears **Only**

X= Closed

F=AFDC arrears only

- Category:
- 0 New case preparation
 - 1 Payment received this month
 - 2 Support ordered, taking action to collect.
 - 3 Support ordered, Obligor Address and/or Employer unknown
 - 4 Taking action to establish support
 - 5 No support ordered, obligor address unknown
 - 6 Taking action to establish paternity & support
 - 7 No support ordered, obligor address unknown
 - 8 Taking action to establish paternity & support

Dependant Health Insurance: will tell you if Health care ordered and which party should provide it.

A = Obligor must provide

B = Both parties must provide

E = Either party may provide

N = not ordered

R = Obligee must provide

Enforcement Remedies - will explain which enforcement remedies have been taken against the obligor.

Your case technician - indicates the name and contact number of the county technician assigned to the case.

When you are finished using the website, click Logout in the upper right hand corner. If you have successfully logged out, this message will display:

Logout

Thank You for Using our Site.

You have successfully logged off.

For your security we recommend you close your browser.

This is certainly a work in progress and we'll be making lots of changes and enhancements. We would love to hear your comments about our website. Please direct all comments, questions, and feedback to the following:

- Paula Brown, paula.brown@state.co.us, 303-866-5330
- Jeanette Savoy, jeanette.savoy@state.co.us, 303-866-5352